



Dandaragan  
Community Resource Centre  
*Your local connection*

# Annual Report 2021 - 2022



# What is in this report

This report contains information about the Dandaragan CRC goals, work and partnerships over the past year.

Contents and Acknowledgements	2
Vision and Mission	3
Who We Are	4
2021/22 Key Milestones	6
Message from the Chair	8
Our Team - Board	10
Message for the Manager	12
Our Team - Staff	14
Celebrating Our Team	15
Access	16
Act	18
Community Connection	20
Connect	22
Products and Services	24
2021-2022 Treasurer's Report	26
Financial Statements	27
Auditors Declaration	28
Auditor's Letter	29
Our Supporters	34

A full copy of this report with the 2021/2022 financial reports can be downloaded from our website [www.dandaragancrc.net.au](http://www.dandaragancrc.net.au) or by calling (08) 9651 4071 or emailing [office@dandaragancrc.net.au](mailto:office@dandaragancrc.net.au).



Cover Images: from various events throughout the financial year.



## ACKNOWLEDGEMENTS

The Dandaragan CRC acknowledges the Yued/Yuat traditional custodians of the land on which we work and we pay our respects to Elders past and present. We also recognise the resilience, strength and pride of our Aboriginal community members and their relationship to this land.

The Dandaragan CRC appreciate and welcome diversity in all its forms, including staff and community members, and believe this makes our team, services and organisation stronger and more effective.

Thank you to the community members, volunteers, staff and others that worked together to create this year's Annual Report.

We would like to acknowledge the support from our funders and community partners. In particular our partnership with the Department of Primary Industries and Regional Development, Shire of Dandaragan and our peak body Linkwest and the broader Community Resource Network.

A full copy of this report with the 2021-2022 financial details can be downloaded from our website [www.dandaragancrc.net.au](http://www.dandaragancrc.net.au) or by calling (08) 96514071 or emailing [office@dandaragancrc.net.au](mailto:office@dandaragancrc.net.au)

## Dandaragan Community Resource Centre Inc

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dandaragancrc



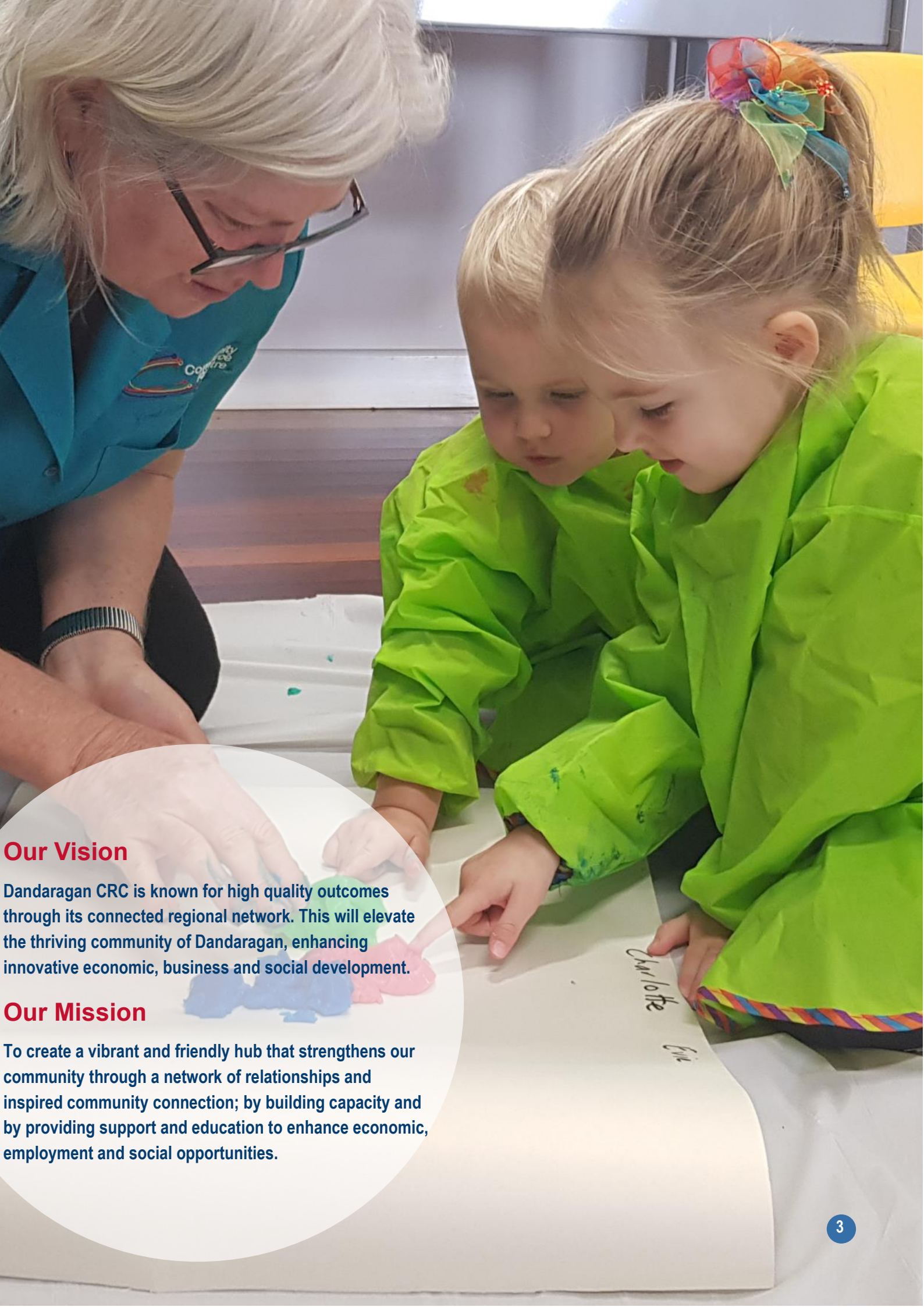
DandaraganWay



Shop Front Dandaragan



dandaraganway



## **Our Vision**

Dandaragan CRC is known for high quality outcomes through its connected regional network. This will elevate the thriving community of Dandaragan, enhancing innovative economic, business and social development.

## **Our Mission**

To create a vibrant and friendly hub that strengthens our community through a network of relationships and inspired community connection; by building capacity and by providing support and education to enhance economic, employment and social opportunities.

# WHO WE ARE

Since 2011, the Dandaragan Community Resource Centre has been responding to the changing needs of our community and we're extremely proud of the work we do and the difference we make. Based on community empowerment, ownership and leadership we are embedded with a deep local knowledge and network in the community we serve. Dandaragan CRC partners with community organisations, businesses and industry to support positive change, build social equity and ensure the success of community and business development and initiatives into the future.

We are an incorporated, independent, not-for-profit organisation that is community managed. Located in the heart of Dandaragan town centre, we provide services and activities relevant to our community's needs whilst also planning in a flexible manner for the future needs of this developing region. The facilities are open 5 days a week, from 8.30am to 4.00pm Mon to Thursday and 8.30am to 3.30pm Friday enabling excellent community access to our services.



Dandaragan CRC is part of a state government funded network of over 100 Community Resource Centres located in small rural locations within WA, increasing the capacity of our towns and its people to develop vibrant, inclusive, and connected communities.

Dandaragan CRC is building a sustainable legacy for the future, whilst creating initiatives that aim to have an impact now for our community. In 2021/22 we continued to support the people of the Dandaragan Region with services in five key areas:

## FOCUS AREAS



Access to Government



Economic and Business Development



Social Development Support



Building Community Connections



Services and Products



In the past year we

**3049** T

Customers across



ve have served

**thousand**

s the front counter



In the past year we have helped

**394 Hundred**

People access State and Local Government Information

2021/22

KEY

MILESTONES



**Safe Farms WA**

We partnered with West Midlands Group to bring Safe Farms WA workshop, informing farmers about the new state OHS legislation, presented by Maree Gooch. By supporting the regional farming industry we provide information that is vital to improving farming systems.



**Soils Microbes Master Class**

Earthwile presented how to effectively use brightfield microscopes and increase your knowledge of how soil microbes build soil structure, manage water, provide plant nutrition, protect our environment, and break down toxins.



**Sips and Tips**

We teamed up with Dandaragan Playgroup to present Dr Kyla Smith, PhD, a Perth based Paediatric Dietitian who specialised in fussy eating and all you need to know about children's sleep.

SEPTEMBER

**Awesome Arts**

Two years in the making, Awesome Arts after COVID delays was finally held. The CRC worked closely with the State Library staff to ensure the Shire of Dandaragan was included in the hosting of an Artist in Residence as a part of the Awesome Arts Wheatbelt visits.



OCTOBER

**Meet the Candidates**

In partnership with Advance Dandaragan and the Shire we hosted a Meet the Candidates event in Dandaragan. The local government election candidates were invited to address the public and answer any questions concerning their election platforms.



**Cervantes Arts Festival**

Dandaragan CRC has had a close working relationship with artists in the region and particularly the Cervantes Cultural Committee and Arts Festival. We have provided Association Support, used it as a platform to promote the Shop Front program and provided arts workshops.

OCTOBER



JULY

**We turned 10 years of age...**

Celebrating our 10th birthday, it turned into a year long recognition of our volunteers, stakeholders and community supporters.



JULY

**Challara Open Day**

Through our Shop Front program, dedicated to helping small business, we assisted Peter with his media engagement, provided onsite internet access and helped coordinate the event administration.





## Mask & RATs

In November we started preparing for the January Mandatory Covid Vaccination policy for the workplace and rolled out the FREE Mask and Rats tests for the State Government. These we distributed to Badgingarra through the local Australia Postal branch and the CRC office in Dandaragan.

## JANUARY

### Big Splash

This new Youth Initiative had the CRC host youth events on the local schools professional development student free days hosted throughout the year in January, April, July and October. The first was a slip and slide promoting the Sun Smart Message from the Cancer Council.



### Café Initiative

The CRC has installed a Café area to encourage the community to meet, fostering casual collisions and innovative thought.



## FEBRUARY

### Share a Skill

Every month we host Share a Skill encouraging those in the community who have a skill they wish to share with the broader community. These workshops and information sessions have been a great way for the community to reconnect after COVID and learn more about each other by association.



### Industry Training

We held HVPL and Auschem Training, sourced a new RTO for truck and fork lift training. Meetings with Iluka were held to assess their training needs and to establish a working relationship.

## APRIL



### Farm Safety

Partnered with Rural Edge to present Farm Safety workshop after the release of the new WHOS legislation.



### Truck and Forklift training

With new RTOs we hosted the first Forklift Training Workshop with the help of local farmer Charles Roberts and Dandaragan Mechanical Services. We also hosted HR Truck training to support the local mining and agricultural industries.

## JUNE



### Agents of Change

We attended the DPIRD CRC Network Conference held in Mandurah.

## DECEMBER



### Christmas under the Gums

For the first time the Carols in the Park event joined the annual town Christmas party to form a truly collaborative community celebration. The CRC provided event promotion, equipment, Bubble Fairy services and volunteer catering staff.

### Decorate Your Gate

This annual competition was held through November and December, with the presentations made at the Christmas event. We promoted road safety over the seasonal break.



## MESSAGE FROM OUR CHAIR

*Connecting and enabling.*



**AS CHAIRPERSON I HAVE PLEASURE IN SUBMITTING THE DANDARAGAN CRC ANNUAL REPORT FOR 2021/2022. BEING AN INCORPORATED, INDEPENDENT, NOT-FOR-PROFIT, COMMUNITY VOLUNTEER MANAGED ORGANISATION THAT HOSTS BUSINESS, ECONOMIC AND SOCIAL ACTIVITIES IN THE DISTRICT, I BELIEVE WE ARE WELL PLACED TO CONTINUE MEETING FUTURE NEEDS AND ASPIRATIONS OF THIS GROWING REGION.**

## *Celebrated our 10-year Birthday on July 4th, 2021 -*

We live in an exciting part of the world - amazing soils, climate, opportunity, and diversity with economic pursuits – together providing a strong platform for innovation! Having a multi-talented, connected community where cross generational innovative ideas are supported, further adds fabric for our region to flourish. Even with a few Covid19 interruptions, the CRC staff continued to provide a vital communication platform and navigate to ensure services continued as normally as possible.

Located in the heart of Dandaragan, the CRC is easy to access and everyone is welcomed. The entry showcases much local and regional produce on display, supporting small start-up businesses with a diverse variety. The CRC Shop Front project has supported many of these businesses, helping with targeted product placement, labelling, pricing, financial software, marketing, including increasing business confidence to strengthen and grow individual businesses.

Strong Social Capital helps us deal with adversity, conflict, and change. The above is just one of the many projects CRC staff undertake that typifies their resolve to strengthen business and economic capacity in our region; demonstrating staff attentiveness and professionalism to support effective collaboration; care with connecting people to form strong teams and social connections. This same ethos and value position is demonstrated towards agribusiness and economic pursuits in our region – the CRC partners & collaborates, consistently looking for the best way to connect and strengthen the whole community and region, enabling cross-business expansion.

Our Dandaragan CRC staff really are our best asset. Extensive office services and activities are competently and efficiently delivered by Cheryl, Kerry, Angela, Vieann and Sophie, with passion and commitment, including volunteer hours for the community. A huge thank you to Andrea Gray, the CRC Operations Manager, for her drive, passion, and innovation with all she leads; ensuring the CRC delivers our contracts, activities, and events to a professional standard - even with Covid implications. Jess and Loretta have kept the organisation and shire cleaning contract up to speed and we thank Nadine for taking on the bookkeeper role and streamlining financial processes over this financial year.

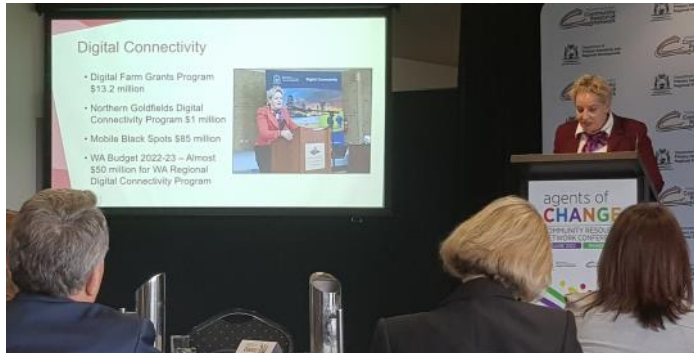


Strengthening relationships with Yued Elders and continued connection with the Yued Astro tourism, has been an area of CRC focus, including Kerry King establishing the Yued library space – capturing local heritage and history as well as regional heritage and knowledge.

CRC's have been identified as Regional Digital Hubs of importance as we move into a new age of change with government services, along with many other businesses, switching to an online operational standard. To this end, Andrea and I attended the DPIRD Agents of Change



Conference for Community Resource Network in June – with the Theme being Technology and Innovation in a Regional Setting. The Chief Digital Officer is driving digital strategy, innovation & transformation across government, corporations, and start-ups. The Digital Inclusion blueprint identified four key aspects being connectivity, affordability, skill development and design – looking to CRC’s and other agencies already providing community services, being best poised as the local entry point to roll out supports.



The CRC received two Technology grants totalling \$15,000 (\$5,000 Yandan WF and \$10,000 DPIRD) which saw the CRC being outfitted with a Point-of-Sale System, Cloud based server, seven new computers, new Internet Access, 365 Office software, new cloud-based Server, email software, including training for the staff.



The CRC has partnered with numerous organisations, delivering events and much more - including the Shire - Science Week Native Foods, distributing Pulse Oximeters together with Covid information and the HEART program; Dandaragan Primary School - Book Week, Better beginnings Program, Science Week (Batman) with Yued staff member conducting cultural language and food presentations. Playgroup - Sips and Tips event; Iluka - local knowledge and development of an Industrial Training Partnership; PwDWA - helping residents to access disability services; West Midlands Group - hosting Farm Safety Workshop after the launch of new government OHS legislation..... plus many others.

The contract to deliver CRC services with the Department of Primary Industry and Regional Development (DPIRD) was renewed on 1st July 2022 for a further 5 years. The Shire Pioneer Park and Shire Depot Cleaning Contract has been signed for a further 5 years including the Spacetoco Transit Park online booking system, and the contract to deliver Shire

Services continues. We have a continuing Contribution Agreement with WA Country Health Service Wheatbelt, for the Community Health office and are fortunate to have West Midlands Group as a long-term Tenant; we partner with WMG as appropriate – more recently discussing exploring opportunities for both organisations to be better positioned to lead for future regional growth, including increased building space for both organisations going forward.



My sincere gratitude to the Dandaragan CRC Board Members who oversee this dynamic, evolving organisation - for your enthusiasm, volunteer hours and commitment over the past 12 months. Thanks to our Patron Graeme Betteridge, Life Members Sue Betteridge, Judith Allen, and Mac Hewlett. Thanks to Judy Allen for providing stability with financial matters during her many years on the Board and we welcomed Sue Monks. Thanks also to the Board Exec being Trish Cahill as Vice President, Kerry Cockburn as Secretary, and to Helen Chatfield for continuing with the Treasurer role after moving to Darwin – thank you to you all. The CRC has a positive committee, always open to new ideas and initiatives, with an eye for opportunity to strengthen our organisation and region.



Thank you to the Dandaragan community, businesses, and Industry for supporting the Dandaragan CRC to be a leader in this space – enabling and strengthening our region to be the best place to live, work and invest.

Kaye McGlew  
Chairperson, Dandaragan Community Resource Centre



# OUR BOARD

Our organisation is governed by a Management Board, comprised of eight enthusiastic, dedicated and positive community representatives volunteering their skills, knowledge and time to assist staff with day to day service delivery. Their contribution to the organisation is very much appreciated. The board's guidance and governance ensures that our CRC continues to grow and make a difference in the community, ensuring it follows the governance structure as set by the Associations Incorporation Act 1987 (WA) with guidance from the DPIRD and Linkwest the peak body for CRC's, and the broader Community Resource Network. In 2016 we formed a new Volunteer Sub-Committee for the management of the Local Community Newspaper, Redgum Reports Inc.



**KAYE MCGLEW**  
**CHAIRPERSON**

Kaye is an experienced secondary teacher and has extensive connections within the neighboring Moora community. Kaye is currently employed by Amity Health with a clear understanding of the local indigenous Yued community. Following 12 years of service with the Shire of Dandaragan as our local Councilor, Kaye has extensive knowledge of local government operations and processes. Sitting as a SLWA Board Member, Kaye has an understanding of State Government policies and legislation as well as libraries. Kaye brings her extensive knowledge of Human Resources, Staff Communication and Governance experience to the board.



**TRISH CAHILL,**  
**VICE CHAIRPERSON**

Trish is a long serving member of the Dandaragan Community and a serving board member of the Anglican Church with a strong community connection. Trish oversees the CRC Membership.

Trish travels throughout the state with her husband. On their journeys she collects interesting, innovative ideas and merchandise, providing the CRC with a constant source of inspiration.

Trish spent most of her working life as a practicing nurse at colleges.



**SUE MONKS**  
**BOARD MEMBER**

Sue has lived in Dandaragan for 4 years having relocated from Badgingarra where she, her husband David, and three children farmed for 24 years.

She has a background in commercial law, special needs education, and farming. Sue is on the parish council for the Anglican Church and regularly works behind the bar at the Club on Friday night.

Sue is currently working at Tronox as their Business Support Administrator.



**MARK CUBITT,**  
**BOARD MEMBER**

Mark has been a Dandaragan resident of 2 1/2 years. He is a talented cabinet maker and designer. Currently involved in a variety of projects from renovations to maintenance, he is also the current Chair of the new Museum Committee. Mark has extensive experience in sport administration at a state and national level and has competed internationally at team level. He is also an Ex Rotary director. Mark has extensive small business experience. Winner of the Premiers Export Potential award and nominated for the ANZ sport star of the year award.



**KAYE NOTLEY**  
**BOARD MEMBER**

Kaye has lived in Dandaragan for 50 plus years. Kaye currently serves as the Dandaragan Primary School librarian. Kaye is the mother of three and also a grandparent.

Kaye supports the Board through her engagement with the school and her extensive library knowledge as school librarian and any HR issues. She also helps the staff with merchandise sourcing, reviewing and display.



**KERRY COCKBURN,  
SECRETARY**

Kerry has lived in Dandaragan for 15 years and has served as the President and Secretary of the DCRC (Club). She and her husband are school bus proprietors. Kerry brings extensive HR and business administration knowledge from her 6 years as Executive Officer of Frances Burt Chambers. Her mentor role for the operations of the CRC have proven to be invaluable over the last twelve months, particularly with the COVID 19 crisis and HR requirements.



**HELEN CHATFIELD  
TREASURER**

Helen was employed at the Dandaragan Primary School as an Education Assistant for 15 years and in school administration as Manager of Corporate Services for 11 years.

In 2021 Helen and her husband Prestyn said goodbye to Dandaragan after 35 years, moving to Darwin. She is currently working in Administration at Parap Primary School.



**GRAEME BETTERIDGE  
OUR PATRON**

Graeme's long-standing community prominence made him the ideal Patron for the CRC. As a past president of the DCRC and Advance Dandaragan Graeme has been involved in major fundraising and infrastructure projects.

He has an Diploma in Agriculture and has owned and worked in various businesses including contracting, horticulture (wildflowers) and leasing.

Graeme has a reputation for his credibility and integrity and is a worthy holder of this position of Patron.



**MAC HEWLETT  
BOARD MEMBER**

Mac has lived in Dandaragan for 38 years. Mac has been a Farm Manager and is a strong supporter of community groups in Dandaragan including Advance Dandaragan and various sporting clubs such as Bowling, Tennis and Football.

He is on-site advisor on insurance issues, risk management and agreement negotiations.

Mac also oversees building maintenance issues.

**Redgum Reports Sub-Committee**



**Sue Betteridge  
Sub-Committee**



**Dympna Rose  
Sub-Committee**



**Kerry Cockburn  
Sub-Committee**

**Our Board  
brings extensive  
experience and  
professional  
expertise from  
across the  
community,  
business,  
education and  
government  
sectors.**

# MESSAGE FROM THE MANAGER

Through the 2021-22 year we have seen our community emerging from and learning to live with the long tail of the COVID-19 pandemic which continued to present major operational challenges for Dandaragan CRC, our customers and their families, business and government. Like so many organisations, the CRC was significantly affected financially by the impacts of the pandemic. We acknowledge and appreciate the various forms of government assistance we were able to access which enabled us to retain and support our staff and continue providing services safely wherever possible.

Throughout this turbulent period we have stayed true to our Vision and Values, focusing on being flexible and adaptable to meet the needs of our community with a strong focus on providing support whilst increasing community and business confidence.

Financially we are in a good position with our Board looking at opportunities and ways of diversifying into new areas. Making our organisation as efficient and productive as possible is something that remains on our agenda, knowing that we will continue to address award wages and super increases in the coming years as the Fair Work Commission raises minimum wage levels.

Looking to the future there is a lot to be optimistic about. We know that the pandemic created ongoing challenges but we are planning ahead and we will be here to continue our important work. We have plans to extend training and education of staff, explore extensions to our premises to ensure the community has a place of innovation, and investing back into our community as we collectively rebuild our strength with a renewed focus on quality and compliance.

We are proud of the contribution we were able to continue to make:

- We kept in touch with our customers and provided them as much information as we could about how to manage through the pandemic, the WA Service App and by distributing the FREE government Masks and RATs.
- We ensured that services were maintained, our staff trained and presenting a united approach to maintaining COVID safety.
- We experimented and learned different ways of doing things.
- We were agile, creative and strong.

Our learning from this difficult period will serve us well as we move ahead.

We are committed to increasing our impact and have a goal to double this impact over the next couple of years. We have returned back to pre-COVID participation rates;

- Community Workshop participation up by 70% to 245
- Government Access Point up by 31.5% to 394
- People visiting the Centre increased by 7%

- Tourism/ Visitors also up by 61%
- Public Library use up by 18.8%

One on One Computer services saw the biggest increase by 82%, highlighting the change in the way the community is interacting with the CRC, post COVID. The Industry Training was still delivered with just a 7% increase, this program was effected by COVID in April 2022. We ran two extra sessions but the participation rate was down, however there are positive signs emerging in July 2022 of a return to high participation rates thanks mainly to an agreement struck with Iluka mining company.

I'd like to thank the Shire of Dandaragan for their ongoing support and partnership in delivering valuable community and business services in Dandaragan, particularly with our shared involvement in some exciting and innovative programs.

I would also like to recognise the Department of Primary Industries and Regional Development for their support of our programs that grow social and economic development in the region. From the Shop Front program delivering services for existing and start-up businesses to Share a Skill community workshops bring the community together and growing our connections.


Our investment in our people and systems means the Dandaragan CRC is well placed to continue to expand our impact and continue to deliver high-quality person centered services. I feel very privileged to work in our local area for a values-driven organisation and lead an amazing group of staff and volunteers at the CRC. I would like to thank our Board of Directors who are extremely generous with their time, wisdom and governance. With passion, dedication and our robust discussions they bring many ideas and experience to the table for the benefit of our CRC community and stakeholders. I would also like to thank our customers for your trust and resilience.

As we move into 2022-23, we recognise how much we have achieved and how much we have to look forward to with enhancing support for our community. We are grateful for our many supporters and look forward to a year that inevitably will bring new and different challenges. We have every reason to be optimistic, in that we have the capacity to meet those challenges and continue our services to the people of our communities. I am focusing on continuing our important work and fully meeting the expectations of the Government within our funding contracts. Thank you



Andrea Gray  
Manager of the Dandaragan CRC





**“OUR DEDICATED STAFF, BOARD AND THOSE IN THE COMMUNITY WHO VOLUNTEER FOR THE CRC WORKING TIRELESSLY TO ENSURE WE DELIVERED SERVICES IN UNCERTAIN CONDITIONS AND I THANK YOU ALL, FOR YOUR FLEXIBILITY AND PASSION. OUR STAFF HAVE NEVER BEEN SCARED OF BRANCHING OUT, THEIR INNOVATION AND CREATIVITY HAS LIFTED US THROUGH THE CHALLENGES OF 2020 AND 2021. ”**

# OUR TEAM



**ANDREA GRAY**  
**MANAGER**

Andrea manages the CRC towards its strategic goals. Developing and coordinating programs, events and ideas that will achieve the strategic objectives and the needs of the community.

Andrea oversees the daily operations and activities ensuring a high standard of customer service and governance and making certain staff are supported with appropriate and necessary resources they need to achieve the outcomes required. Andrea maintains and develops the CRC's networks by nurturing partnerships and sourcing grant funding to ensure the future sustainability of the organisation.

Andrea manages and liaises with DPIRD and the Shire, overseeing tender requirements, grants, health checks, reporting, statistics whilst managing tourism, marketing and economic initiatives.



**VIEANN WARD**  
**EVENTS**

Vieann originates from Laos. Working alongside Angela Kruger as an assistant with the Better Beginnings Early Literacy Program. She helps care for the children while improving her own literacy skills. Setting up and supporting the implementation of the activities, preparing the morning tea, she ensures we maintain high hygiene standards. Vieann also puts her traditional cooking skills to use through volunteering for community activities.



**NADINE MARSHALL**  
**BOOK KEEPER**

Nadine Marshall has worked in Accounts and Admin for 25 years, and more specifically, bookkeeping for the last 15. Nadine operates her own business, Chittering Bookkeeping and has been acting as a registered BAS Agent for the last 7 years. Nadine maintains the organisation's financial requirements as a consultant from her own business.

Nadine ensures the board is receiving complete transparent, monthly financial reports, lodges BAS and ensures compliance with ATO obligations, as well as liaising with the auditor.

Nadine supports the manager with financial administration by reviewing annual budgets, managing the overall financial processes, assisting with grants acquittals. She processes payroll while ensuring our HR wage compliance, archiving of records and any other financial requirements.



**LORETTA PARKER**  
**CLEANER, EVENTS**

Loretta has been working for the CRC, performing the general cleaning and duties of the building, facilities and equipment. She gained qualifications working in a hospital. Following their practices for hygiene and COVID, we implemented the practices in the work place. Loretta maintains the CRC cleaning contract with the Shire of Dandaragan to clean the Shire Depot, Pioneer Park and Transit Park. Loretta also is a casual fill in when needed for events.



**CHERYL HANNAGAN**  
**TRAINEE ACCOUNTS**

Cheryl joined our team March 2022. She plays an important role supporting the bookkeeper and the manager with the CRC financial management. She manages the billing of Redgum Reports and daily financial administration while completing her Cert IV in Accounting and Bookkeeping.

Cheryl is gaining experience with the operation of the new SQUARE Eftpos system, including programing our services, stocktake and inventory management. Her role also involves the filing of all Debtor and Creditors archiving. She helps management with financial information for grant applications, annual budget and other projects.

Cheryl has been fully trained to perform daily administration for front of house operations for both the CRC and Shire Services, as a backup for administration officer.



**SOPHIE McARTHUR**  
**REDGUM EDITOR**

Sophie is the publisher for Redgum Reports ,the local community newspaper. Sophie brings a wealth of knowledge about media and helped to create a new look for the newspaper.

Sophie and her husband own and manage organic chicken business, Daisy Valley Farms, and have a new addition, Jack, to the family.



**ANGELA KRUGER**  
**COMMUNITY LIAISON**

Angela plays an important role supporting the Finance Manager with the billing of Redgum Reports. She performs daily administration for front of house operations for both the CRC and Shire Services

As the qualified teacher Angela supports the delivery of training needs for the community, conducting One on One sessions and implementing the new Share a Skill program. She also coordinates and delivers the library services and Better Beginnings.

Having lived in the region for many years and as a practicing artist, Angela has a diverse network. She writes community articles for the local paper. Most importantly Angela provides support to management and is implementing a child safe workplace policy into the CRC.



**KERRY KING**  
**RECEPTION & TRAINING OFFICER**

Kerry performs the daily operations of the Shire, Admin and tourism services. He supports the delivery of training needs for the community, whilst overseeing the Truck Licensing, Heavy Vehicle Pilot Licensing, First Aid, special mining training and Auschem programs.

Kerry completed his traineeship in Business Administration and has transitioned into overseeing the CRC First Aid and safety systems which include the building induction process.

As a Yued Noongar person he supports the CRC with his regional knowledge of traditional culture.

# CELEBRATING OUR TEAM

## Part Time, Contracted and Casual Staff

**Our staff team is made up of dedicated and talented individuals who aim to deliver high quality service with a professional and helpful community approach.**

Dandaragan CRC is committed to the personal and professional development of all employees. We have continued to update and improved HR policies and procedures. The CRC is proud to encourage an inclusive culture of collaboration and respect that enables people to do their best work. We value our individuals, their unique skills and experiences, which contribute hugely to our successful initiatives. We think it is important that we offer a fun and supportive work environment where our staff enjoy the benefits of flexible work arrangements. The CRC is improving our consistency, team culture and the general daily tasks focusing on staff training processes.

This financial year we have had two staff members graduate, with one leaving the organisation and new trainee staff members join the team.

**Glenys Lee**, successfully completed her studies in Cert II in Business as a part-time trainee, graduating in July 2021.

We successfully applied for a DPIRD Traineeship Grant in late 2021, resulting in the employment of **Cheryl Hannagan**. She was employed in March 2022 as a part-time trainee, studying a Cert IV in Bookkeeping and Accounting.



**Loretta Parker** joined our team in December 2021, her main role is to perform the duties within the Shire Cleaning Contract as a cleaner and maintain the cleaning within the CRC. Loretta has a background in hospital cleaning, with the skills and special COVID training in Hygiene and Infection Control. These skills have helped the CRC through difficult COVID related issues throughout this year.



**Kerry King** successfully completed his Cert II in Business as a part-time trainee, graduating in March 2022.

Kerry brings diversity to the CRC team, as a single father with

deep connections to Dandaragan. The CRC has supported Kerry to achieve his Keys for Life to enable him to gain his WA Driver License. As a part of the CRC team, liaising with Yued elders, he has introduced the local Noongar culture into the Public library with a dedicated section and hosted a public language workshop. Kerry is currently overseeing the Employment Pathway Training Program including Truck and Heavy Vehicle Pilot Licensing and Auschem Certification.



**Sophie McArthur** is the proud mum of Jack. As an owner of a small farming business (Daisy Valley Farm) with her husband Paul, Sophie has a beautiful connection to the local community and with a background in Media, has been perfectly suited as the Redgum Reports Publisher.

**Angela Kruger** coordinates library services, Better Beginnings, general administration and a new program she developed - Share A Skill. She is also the one on one special community liaison with People with Disabilities WA. Angela's experience as a high school Deputy Principal adds to her organisational skills and concept thinking in our planning sessions. Angela has achieved her MYOB Advance Certificate and is a backup for daily financial operations. The CRC is extremely grateful to Angela for her calm nature that has a positive impact on the staff culture as a whole.



Under Angela's supervision **Viann Ward** has been learning the Better Beginning program, helping with the preparation and running of the monthly events. This is all working towards improving her confidence and use of English.

All administration staff have obtained First Aid and COVID Hygiene Safety training.



# ACCESS

## OUTCOME

Provide access to state and local government.

## STRATEGIES

Access to community, local and state government information and services servicing individuals, community groups and businesses through a Government Access Booth

Maintain a point of access for Shire of Dandaragan services and payments

Promote and provide Video Conference and Internet Services

Promote and provide Library and Tourism Services

## Activities in 2021-2022: THE PAST YEAR HAS SEEN

Alinta Energy Yandin Wind Farm grant allowed the CRC to upgrade public computers for Internet, training and government access.

Two major Video Conferences with commercial customers, Iluka and West Midlands Group.


The following new organisations have been added to the Government


Booth:

- Kidsafe
- PwDWA
- Bright Tomorrows
- Wheatbelt Health Network
- Service WA
- Wheatbelt Quit Smoking Program
- NBN
- Covid Readiness Plan

 **598** people attended the Dandaragan Public Library

 **213** tourists collecting information and support

 **75** Shire Enquiries  
**318** Shire Services provided

 **146** people accessed the State and local Gov Booth

 **245** community enquiries

 **27 hrs** Video Conference

 **165** Internet Access

## GOVERNMENT INFORMATION

It can be a challenge for local residents needing to access government information and services. Our contracts with the Department of Regional Development and the Shire of Dandaragan ensure that our local and surrounding community needs are met. We support our local community, providing a Government Access Point, Internet, Public Library and Tourism Information through a number of services at our centre.

## GOVERNMENT ACCESS POINT

The Government and Community Access Point provides free access to online resources related to local and state government agencies and a selection of relevant community and non-government organisations which offer community support services. This service enables clients with a lack of internet access to navigate government websites, to gain information without having to travel or wait in queues or to speak to a call centre officer. This government access point is located in a prominent location and staff are always happy to assist clients to access what they require. We stock information about the following departments and can

source information for any government service:

- Dept of Primary Industries and Regional Development
- Dept of Local Government, Sport and Cultural Industries
- Dept of Health, Telehealth Services and Disability Services, Holyoake, Share and Care, HACC
- Tourism WA
- Department of Mines and Petroleum, Dept of Commerce
- Country Housing Authority, Dept of Transport









# ACT

## OUTCOME

Facilitate economic and business development.

## STRATEGIES

Referral services to business development and employment pathways and support services

Facilitate business development activities, seminars and initiatives

Facilitate business networking activities and events

Business promotion and support services

Provide access to facilities and business services to regular tenants and service providers

## Activities in 2021-22:

Worked with Yandin Wind Farm to facilitate Community Information Sessions, hosted a tourism VR Headset for community and tourists, promotion of their grant scheme and facilitate access to community resources.

Continued to grow and expand training that creates employment pathways through local agricultural and mining industries.

## Business Initiative

Worked with Iluka to establish community access to new training programs like Forklift, Polypipe Welding and Fire Skills. This has helped to increase the attendance numbers, provide new opportunities for agricultural businesses and increase regional skills development. We have also sourced new RTO's to widen our training options.

## THE PAST YEAR HAS SEEN

-  **19 HRMC Truck Licenses**
-  **8 Heavy Vehicle Pilot Lic.**
-  **31 Auschem Certifications**
-  **1 Industry Information Sessions**
-  **3 Mining Truck Licenses**
-  **9 Polypipe Welding**
-  **2 Business Referrals**
-  **3 Business Workshops**
-  **2 Business Info Sessions**
-  **2 Business Initiatives**
-  **3 Partnered Events**
-  **96% Participant Satisfaction**

## ECONOMIC AND BUSINESS SUPPORT

Our 2021/22 contract with the Department of Primary Industries and Regional Development supports us to deliver business development activities. We have partnered with leading business service providers in the Wheatbelt to deliver business events. Together we have hosted events and training with the agricultural, horticultural and mining sectors. The service providers have included; West Midlands Group, Iluka, Rural Edge, Central Regional TAFE, Competent Solutions, Busselton Advance Driver Training, Makenes and Safe Farms.

In partnership with West Midlands Group we now actively meet their members' needs in the agricultural sector through providing training and accreditation courses such as Auschem, Heavy Vehicle Pilot Licensing and HR MC truck licensing. This creates employment pathways and skills to the local workforce.

opportunities via our printed and digital media, access to information, services and development initiatives that build the capacity of business and contribute to the region's economic health.

In 2021 we have started on a new journey with Safe Farms to establish training through the CRC for a new industry farm safety card. With the new Worksafe legislation due to be enforced in January 2022. It is crucial we stay in touch with the Agricultural sectors training requirements.



**18** The Dandaragan CRC plays an active role in supporting local business through promotional



## MOST SIGNIFICANT CHANGE

### CREATING EMPLOYMENT PATHWAYS

COVID and a need to seek new RTO's in 21/22 has meant the participant numbers are down on previous years. However this has also allowed us to refine the training administration processes, and develop new training opportunities. This has supported members of the community, farmers, Shires, mine sites, the transport industry and other businesses in the region by providing a skilled labour force that is job ready.

The Dandaragan CRC takes great pride in organising training courses that meet the community's needs and liaising with the companies that provide the training services. We also provide resume services to individuals, a job seekers board in print media and in our centre, help to match potential employees with businesses in the region. In addition we help students transitioning to the workforce or to further educational pathways, enhancing employment prospects for young, unemployed and under-employed.

#### HR/HC/MC Truck Licence

The training provides the local industries and workers to a level where they are proficient and confident to drive a truck or to expand on their current level of experience. This includes upskilling the minesite employees with synchromesh truck licenses to support the mines fire fighting capabilities.

#### Heavy Vehicle Pilots Licence

To ensure our region is meeting the changes to government legislation and regulation, we provided Pilot Vehicle training. The Heavy Vehicle Pilot Licence aims to introduce and maintain industry benchmarks standards and improve road safety.

#### Polypipe Welding

We are covering the skills and knowledge required to weld polyethylene (PE) plastic pipes using electrofusion machinery and fittings.

#### Auschem

Risk Management in Pesticide Use is a two day, AQTF Level 3 program.



*“Reskilling by gaining my Truck License has given me a new career in the transport industry.”*

David, Three Springs

The participants are provided with a comprehensive overview of all aspects of safe, effective chemical use, storage, handling, mixing, application and cleaning up. This course is designed for those who are spraying unsupervised.



## COMMUNITY NEWS

Redgum Reports is in its 36th year of publication and is firmly entrenched within our printed publications with the Local Community and Business Directory, tourist Wildflower Guide, Heritage and Cementry brochures along with other community booklets.

In 2021/22 we have seen our advertising slip slightly with the closure of some businesses and COVID effect event and activity advertising. We have supported community groups with complimentary AGM notification and held off increasing local community group rates. We have continued to celebrate and pay homage to our community's achievements by telling the stories. Our 38 volunteer editors providing a vital connection to the community, This year we have provided four community organisations the opportunity to promote their achievements, events and stories.



## PROMOTIONAL ACTIVITIES



**2 Media Articles**

Articles published in commercial papers



**457 visits Website Activity**

287 page views



**1840 Facebook regular likers**

1002 Facebook Followers reaching a high of 7,441 in 11th Feb 2021 Financial Year a record - 46,724 likes



**23 CRC Reports**

published fortnightly in local paper



**141 Instagram Followers**



# COMMUNITY CONNECTION

## OUTCOME

Facilitate social development.

## STRATEGIES

Referral services to social / community support services

Facilitate social development activities, workshops and initiatives

Facilitate community group and individual skills development opportunities

Provision of information and support

Supporting community organisations with tailored association support, including financial, computer one-on-one sessions and identified needs .

## Activities in 2021-22:

Held Social Engagement events including Town Christmas Party, Astrotourism Stargazing, Art Workshop leading up to Cervantes Arts Festival, Awesome Arts Residency State Library and Share a Skill.

Partnered with various organisation to host learning events including; STEM events with the school and Shire, Wheatbelt Legal information, Yued Language and Cultural Exchange Talks, People with Disabilities WA 1 on 1 sessions, State and Local Gov COVID Initiatives.

1 on 1 Computer training, elevating the general IT knowledge of community members.

## Social Initiative

Due to COVID we cancelled the Grow Festival and instead developed Youth

Back to School events, a CAFÉ area within the CRC to re-engage with our community in a safe space. Decorate Your Gate continued to prompt Road Safety during the summer holiday period and Science Week was a huge focus.

## THE PAST YEAR HAS SEEN



**68** Community Referral relationships maintained



**22** Community Workshops

**13** Information Sessions



**34** Individual One on One Computer training



**4** Community Initiatives



**12** Partnered events



**96%** Participant Satisfaction

## SOCIAL DEVELOPMENT SUPPORT

COVID-19 has forced us into social distancing, isolation and quarantine. Just when our state thought it might have escaped the impacts felt by the rest of Australia we faced an increase in cases. These conditions fostered widespread anxiety and loneliness in regional communities. Enforced distancing measures changed our work, travel and family routines and how we interact with others and how we feel about ourselves and our communities. They've also made the need for safe socially connected, vibrant public spaces and events more important than ever.

Our activities encourage people to meet, exchange ideas, develop new connections and build resilience through a variety of social and informative events. We develop these innovative opportunities through a strong working relationship with our community. We have worked collaboratively with the whole community, other



community organisations and community service providers, to provide a variety of benefits and the best support possible to community members.

In 2021/22 the Dandaragan CRC had a focus on **Community Connection**, aware of the need to continue building community confidence through COVID19. Creating an openness and understanding within the community was key to all workshops, initiatives and information sessions. Using sharing as a tool, to strengthened our awareness for each other.



# STORY OF RESILIENCE

## SHARE OUR SKILLS

In March 2021 the CRC staff gathered for a planning session, highlighting a need to re-engage with the community to build strength and confidence in the CRC and deliver a safe space to learn, whilst recognising the budget constraints with ongoing COVID economic effects being felt across the region. Staff developed Share a Skill, a community based workshop driven by community and their individual voices.



Sharing skills is a revolutionary act that empowers people with access to practical knowledge and a sense of purposeful belonging. There are many ways to educate yourself, and many ways to teach; however, not all ways are accessible to all people. Through this concept of sharing our skills, which is ancient and indigenous to all humans, we can empower the community to learn from each other and reconnect. Sharing a skill makes learning fun, affordable, and accessible—and sharing skills freely with your community is a productive and healthy way to gather.

These events focus on one specific topic, with a plan, organised contributors, a schedule, activities, supplies, and more; or it can be an open gathering of people who simply want to share what they know “how to do” with each other. Bringing people together, in a safe, relaxing environment is paramount.

The aim of Share a Skill is to;

- Build networks and our communities self-reliance and resilience
- Create a fundamental sense of ‘can do’ and feelings of positivity, creativity and empowerment
- Establish and nurture links between old and young as skills are passed
- Organise practical and useful events
- Work with existing groups in order to share and draw on local skills.

Creating culture shifting is a massive, sometimes-impossible-to-perceive task. But in bite-sized-pieces, it is much more approachable. Sharing skills, knowledge and relationships within your community are simple acts that you can accomplish relatively easily, and create a big impact.

Nine workshop were held throughout



2021/22, they included; Crocheting, Watercolours, Grant Writing, Make-up, Christmas Mince Pies, Card Making, Spring Rolls, Music Mediation, Bridge for Beginners along with the Pasta Making, Lino Printing and Laos Cooking.



***“We have helped people present their skills with confidence, build their identity of self, explore real life interactions and build feelings of positivity .”***

Angela Kruger, Event Coordinator



**9** People have shared a skill.

**75** People attended.

**2** People have repeated the process from the year before.





# CONNECT

## OUTCOME

Develop community connection.

## STRATEGIES

Communication strategies, including our website, social media, printing and management of our community newspaper and the local phone book

Foster community engagement and cross sector communication to achieve outcomes relevant to community needs.

Deliver a holistic service that integrates across all levels of the CRC

Build on staff skills and training to be able to deliver quality and holistic service that builds Community Connection

## Activities in 2021-22:

Ensuring a holistic crossover between Redgum, Phonebook and Government Access Information Point.

Expand our participation with our stakeholders by delivering joint events and activities. Help them to access the whole community.

Create a safe space for conversation within the CRC, this Conversation Corner has encouraged our community back, after COVID lockdowns.

Establishing a Youth Activity Days, held on the Teachers Professional Development day.

## THE PAST YEAR HAS SEEN



**3** Youth Activity Days  
**77** Participants



**15** Conversation Meetings



## BUILDING CONNECTIONS

In 2021/22 we provided Association Support to the Dandaragan Bowls Club, Cervantes Cultural Committee with arts workshops, grant applications and administration, the P&C Christmas Tree event and Sips and Tips, newly formed Dandaragan Heritage and Cultural Committee.

We provided advice to several other CRC's on projects and services we were running, stretching our reach across the Shire and beyond.

We also provided support to our Shop Front participants, Peter Popplewell, Penny Normington, Kaye McGlew, Jessica Rocke, Peter Wilkinson, Ying Hsuan Liu, Anne Murray and Shireen Manning .





Together, we can achieve so much more. You too can empower our community to recognise their potential and realise their dreams.

**VISIT** us! We're the hub of the community. If you need help in any way, visit and talk to our friendly staff who will help with any inquiry.

**VOLUNTEER** We're always looking for awesome volunteers! Volunteering has many benefits. It is an ideal way of getting to know your community, helping others, using existing skills or learning new ones. Our volunteers work in all our programs in varied roles and capacities. To get involved email us today at [office@dandaragancrc.net.au](mailto:office@dandaragancrc.net.au)

**SPONSOR** We can provide corporate sponsors with significant marketing and networking opportunities and help build customer loyalty.

**PARTNER** with us. Join our team of partners to make an impact through opportunities such as sponsoring an initiative. Dandaragan CRC can provide value to your business through opportunities to enhance reputation, build customer loyalty and become involved in your community.

**BEQUESTS AND DONATIONS** We are able to continue our effective work in the community through the support of our donors. We welcome one-off donations and also encourage regular giving to ensure the long term sustainability of our programs. Bequests are a wonderful way to support Dandaragan CRC and be remembered for making a difference to the community in which you have lived.

**LIKE** us on Facebook and follow us on Instagram @dandaraganway to stay up to date with our latest news, photos and videos.

For more ways to get involved, email us at [office@dandaragancrc.net.au](mailto:office@dandaragancrc.net.au) or call us on (08)96514071.

THE  
DANDARAGAN CRC IS  
VERY APPRECIATIVE OF  
THE SUPPORT AND  
ENCOURAGEMENT OUR  
MEMBERS AND  
ADVOCATES PROVIDE.



# PRODUCTS AND SERVICES

## OUTCOME

To provide a quality integrated service.

## STRATEGIES

**Social enterprise approach to providing access to services and products which have strong local demand, encouraging economic viability to deliver a profitable business model**

**Instal new Square EFTPOS system**

**Supply printing, photocopying, office services to a quality standard**

**Ensure visitor information services are kept updated; source and develop local merchandise**

**Maintain the facilities and equipment to a high standard; Hot Office Hire, Board Room, Function Room and Kitchen**

## Activities in 2021-22:

Renewal of contract with the Shire of Dandaragan. Cleaning the Transit Park including the Pioneer Park's BBQs and Shire Depot.

New COVID-19 cleaning and administration procedures and COVID training of staff. Distribution of COVID RATs and Masks on behalf of the State Government.

Provide community support for the WA Services App.

Extend 1 on 1 computer training capabilities through new Alinta Energy supported bank of computers.

Stories about local products and producers in the paper and on social media; maintain a stock of their products in our Shop Front.

# Masks and RATs

The Dandaragan CRC has received a shipment of FREE Face Masks and Rapid Antigen Tests today.

**Have you been in close contact with a COVID positive case or feeling unwell?**

RATs help you to self-administer COVID-19 testing to quickly detect the virus.

Now available through the Dandaragan CRC and the Badgingarra Post Office. To request FREE mask/RATs please phone ahead on:  
Dandaragan CRC - 9651 4071  
Badgingarra Post Office - 9652 9358





## CRC PRODUCTS AND SERVICES

Dandaragan CRC provides a comprehensive line of quality local products and services that support business and community activities. We have always looked to identify niches in our community where services are required but it may not be commercially viable for a business to pursue. We provide the facilities and connection to the community. We showcase and support local products and the development of opportunity for building local business through the Shop Front Program.

### We offer the following:

**Clerical Products:** quality printing, collating, binding, photocopying, faxing.

**Commercial Office Space:** Hot Office Hire, Meeting Room - formal and informal, Multi-purpose function room, kitchen facilities for hire. We offer a range of booking facilities being office space, professional board room or sun room. We facilitate the use of the other community facilities to outside commercial hires, if a larger venue is needed. We make connections with local community groups and businesses to ensure the needs are being met whilst encouraging the 'buy local philosophy'.



### Desktop Publishing and Secretarial Services

**Small Business Networking Sundowner:** Opportunities to showcase local business services and products.

**Tourism Products, Display and Services:** Local cottage industry products for display and sale.

**Training and Education Facilities:** Open training area and training and education opportunities.

**IT Equipment and Services:** for hire, Internet access, Wi-Fi, video conferencing and industry displays and promotions.



## LOCAL GOVERNMENT SERVICES

Under a services agreement, the Dandaragan CRC delivers services on behalf of the Shire of Dandaragan.

### LIBRARY SERVICES

Delivery of library services to our community, improved accessibility, featuring the arrival of new books through the SLWA loan system each month. The Library offers our members access to a range of materials including bestsellers, non-fiction items, audiobooks and a selection of DVDs for both adults and children.

The SLWA believes that literacy transforms lives. Dandaragan CRC strongly supports this philosophy by the continued development of two programs that support and encourage library use, Better Beginnings and Visiting Author Talks.

Encouraging on-line resources downloaded from the state library and the download of written and spoken material from the State Library resources is a major objective.

### TOURISM SERVICES

The Dandaragan CRC has worked hard to provide Visitor Information services to our region with accessible and relevant information to help improve the visitors experience in our shire. The Dandaragan CRC displays the blue italic 'i' signage in town. We offer expert and friendly advice on the best things to see and do around our beautiful shire, along with maps and accommodation booking service with the Dandaragan Transit Park.

### SHIRE SERVICES

Under our Local Government service contract with the Shire of Dandaragan, we provide the following services:

- Point of access for Shire of Dandaragan services and payments, including Rates and Sundry Debtor payments,
- Dog and Cat Licensing,
- Transit Park Fee Collecting,
- Community Standpipe water sale and supply,
- Banking services relating to all transactions and other supplementary services .



The supplementary services include being the "go to" for Shire issues in the eastern part of the shire, safety issues around road and fire safety and tourism connections. We manage the cleaning contract for the shire depot and Pioneer Park facilities.



# REPORT FROM OUR TREASURER

I hereby present the Dandaragan Community Resource Centre Inc audited financial report for the year ending 30 June 2022.

An outcome from the audit of DPIRD, our CRC management was given instructional advice of a full audit must be conducted for this financial year and in future years, as financial reviews were no longer accepted, therefore the board appointed Acnode Corporate Pty Ltd.

The audit was completed and provides a true and fair view of the financial position in 2021-22 with a satisfactory year of performance for the CRC, presenting the confirmed totals of the following

Consolidated revenue received  
\$306,148.24 - CRC \$272,459.52 / Redgum \$33,688.72

Consolidated operational expenditure  
\$296,463.25 - CRC \$271,661.24 / Redgum \$24,802.01

Consolidated net surplus for the year  
\$9,684.99 - CRC \$798.28 / Redgum \$8,886.71

The accumulated surplus from the beginning of the financial year of \$151,882.77, added to the net surplus, gives a 30 June 2022 closing balance of \$161,567.76.

DPIRD funding program boosted our income with \$134,460.76, enabling the commencement of a traineeship in Certificate 4 Accounting and Bookkeeping \$37,000, \$1,667, and ITC technology \$10,000, Service Support \$2,500, Video Conferencing \$500. Also receiving Iluka IT Grant \$5,000.00, and the Shire Service Agreements \$35,000.00, WACHS Agreement \$1,950.00, and Memberships of \$1,168. Bank Interest receiving \$60.38.

Our largest expenditure item being staff wages \$161,896 and superannuation \$16,531 with the 10% increase in line with SCHADS pay rate levels and the Federal Award as of July 2022. We were fortunate to receive from the Federal Government the Boosting Apprenticeship Commencements payment subsidizing 50% employee wage for our new staff members traineeship.

Nadine Marshall from Chittering Bookkeeping was appointed to manage the finances taking over the role from Michelle Ellyard. Operational Manager Andrea Gray and Nadine have both supported new trainee Cheryl Hannagan assisting with learning the front office accounting system. The MYOB accounting structure was reviewed, several account titles and codes were

amalgamated or deleted to help identify transactions and group related project expenses to assist with streamline reporting. Installation of Square in the front office has been implemented, removing the Eftpos machines, bringing the Square and Myob systems together, it has improved the reporting and financial operational systems away from traditional invoice books to a digital system freeing up financial administration.

Australian Tax Office changes to self-assessed Not for Profit eligibility status resulted in the CRC updating our status with the ACNC charity reporting and all other state and federal government departments.

Through the constant hard work of the dedicated operational staff at the Dandaragan Community Resource Centre, I would like to thank Andrea, Nadine, the office team, Chairperson Kaye McGlew and board members for their tireless work and continued support to provide quality services and programs which are provided to our valued members, and the wider community throughout the year.

**Best wishes for a successful year in 2022-23.**

**THANK YOU**

**Helen Chatfield**

**Treasurer of the Dandaragan CRC**



**DANDARAGAN COMMUNITY RESOURCE CENTRE INCORPORATED**

**ABN 26 033 028 226**

**Audited Financial Report  
For The Year Ended  
30 June 2022**



# AUDITORS LETTER



ABN: 31 161 353 082  
PO Box 313, Dianella WA 6059  
041 345 3456  
toni@acnode.com.au

## AUDITOR'S INDEPENDENCE DECLARATION

**Auditor's independence declaration to the Members and Committee of**

**DANDARAGAN COMMUNITY RESOURCE CENTRE INC**

In relation to my audit of the special purpose financial report of the Dandaragan Community Resource Centre Inc. for the period ended 30 June 2022, to the best of my knowledge and belief, there have been no contraventions of the auditor independence requirements of Australian Professional Accounting Bodies.

A handwritten signature in blue ink, appearing to read 'ATG-t'.

Acnode Corporate Pty Ltd  
Authorised Audit Company 474788  
PO Box 313, Dianella WA 6059

A handwritten signature in blue ink, appearing to read 'Toni Angelevski'.

Toni Angelevski  
Director

Dated this 12th day of October 2022 in Dianella, WA

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF  
DANDARAGAN COMMUNITY RESOURCE CENTRE INC**

**Opinion**

We have audited the accompanying financial report of Dandaragan Community Resource Centre Inc (the Association), which comprises the statement of financial position as at 30 June 2022, the statement of profit or loss and other comprehensive income for the year then ended, statement of changes in equity, statement of cash flows and notes to the financial report, including a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

In our opinion, the financial report of Dandaragan Community Resource Centre Inc is in accordance with Division 60 of the Australian Charities and Not-for-Profits Commission Act 2012 including;

- (a) presents fairly, in all material respects the financial position of as at 30 June 2022 and of its financial performance for the year then ended; and
- (b) complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of the Australian Charities and Not-for-Profits Commission Regulation 2013.

**Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Emphasis of Matter – Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of the *Associations Incorporation Act 2015 (WA)*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

**Responsibilities of the Committee for the Financial Report**

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the *Associations Incorporation Act 2015 (WA)* and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Acnode Corporate Pty Ltd  
Authorised Audit Company 474788  
PO Box 313, Dianella WA 6059



Toni Angelevski  
Director

Dated this 12th day of October 2022 in Dianella, WA

# FINANCIAL STATEMENTS

## DANDARAGAN COMMUNITY RESOURCE CENTRE INCORPORATED

ABN 26 033 028 226

### CONSOLIDATED STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2022

	Consolidated 2022 \$	Consolidated 2021 \$
<b>INCOME</b>		
Grant Income Funding	180,687.18	159,453.16
Office Services	13,778.96	12,371.09
Fundraising and Donations	1,714.23	3,737.12
CRC Income	61,942.85	49,942.84
Memberships	1,167.76	1,260.00
Redgum Income	51,049.77	42,568.78
Redgum Advertising	46,680.61	34,864.53
Redgum Subscriptions	18,225.83	14,601.78
Redgum Other Income	1,640.18	1,262.74
Cleaning Income	15,909.29	14,410.08
Recoveries	660.92	176.00
<b>TOTAL INCOME</b>	<u>393,457.58</u>	<u>334,648.12</u>
<b>COST OF SALES</b>		
Opening Stock	3,183.31	3,268.44
Cost of Sales - Events	38,874.39	46,983.32
Local Expenses	7,351.68	3,382.59
Redgum Reports	11,369.52	12,511.68
Cleaning Expenses	9,683.32	7,585.58
Freight	20.00	-
Redgum Wages Costs	16,731.00	18,210.84
Redgum Print & Paper Costs	16,126.90	16,016.11
Closing Stock	(4,899.26)	(3,183.31)
<b>TOTAL COST OF SALES</b>	<u>98,440.86</u>	<u>104,775.25</u>
<b>OTHER INCOME</b>		
Interest Income	60.38	65.09
Training Incentives	9,404.53	21,453.02
DPIRD Traineeship Grant	1,666.61	20,000.04
WA Small Business Tariff COVID	-	3,000.00
COVID Cashflow Boost	-	13,188.00
<b>TOTAL OTHER INCOME</b>	<u>11,131.52</u>	<u>57,706.15</u>

The accompanying notes form part of this special purpose financial report.  
To be read in conjunction with the compilation report.

# FINANCIAL STATEMENTS

## DANDARAGAN COMMUNITY RESOURCE CENTRE INCORPORATED

ABN 26 033 028 226

### CONSOLIDATED STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2022

	Consolidated 2022 \$	Consolidated 2021 \$
<b>EXPENDITURE</b>		
Accounting	3,371.59	2,000.00
Advertising	454.64	1,035.31
Bad Debts	298.36	14.27
Bank Charges	604.21	578.88
Catering Expenses	1,000.43	1,044.60
Cleaning Expenses	1,467.79	686.38
Depreciation Expense	11,175.89	5,900.05
Discounts Given	-	10.42
Donations	50.00	479.00
Dues & Subscriptions	5,392.27	2,830.00
Fees and Permits	71.60	-
Gifts	308.72	-
Grant Expenses	-	2,644.39
Insurance	5,903.01	3,483.93
Internet	1,101.61	1,030.45
IT Support & Services	7,399.72	7,053.73
Memberships	72.73	450.36
Office Supplies	293.49	109.53
Postage	192.60	211.27
Photocopier Expenses	7,462.66	6,239.23
Printing & Stationery	2,558.34	1,868.99
Professional Fees	26,581.58	23,859.28
Rent	1.82	-
Repairs & Maintenance	1,348.78	6,551.65
Sundry Furniture and Equip	1,147.09	68.14
Telephone	2,767.29	2,653.42
Training	259.86	1,707.69
Travel & Accommodation	913.48	525.72
Services Utilities	4,835.93	4,930.01
Employment Expenses	200,880.85	179,656.51
IT Provision for Future Equip	3,500.00	3,500.00
Redgum Printer Contribution	5,000.00	-
Rounding	46.91	(137.42)
<b>TOTAL EXPENSES</b>	<u>296,463.25</u>	<u>260,985.79</u>
Net surplus / (deficit) for the year	<u>9,684.99</u>	<u>26,593.23</u>
Accumulated surplus / (deficit) at the beginning of the year	151,882.77	125,289.54
Accumulated surplus / (deficit) at the end of the year	<u>161,567.76</u>	<u>151,882.77</u>

The accompanying notes form part of this special purpose financial report.  
To be read in conjunction with the compilation report.



# FINANCIAL STATEMENTS

## DANDARAGAN COMMUNITY RESOURCE CENTRE INCORPORATED

ABN 26 033 028 226

### STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2022

		<b>2022</b>	<b>2021</b>
		<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	138,910.35	156,004.76
Trade and other receivables	4	33,289.62	10,303.16
Inventory	5	4,899.26	3,183.31
Other assets	6	-	2,799.76
<b>TOTAL CURRENT ASSETS</b>		<u>177,099.23</u>	<u>172,290.99</u>
<b>NON-CURRENT ASSETS</b>			
Fixed assets	7	23,784.26	30,938.33
<b>TOTAL NON-CURRENT ASSETS</b>		<u>23,784.26</u>	<u>30,938.33</u>
<b>TOTAL ASSETS</b>		<u>200,883.49</u>	<u>203,229.32</u>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	8	10,198.98	25,755.26
Tax liabilities	9	10,410.27	9,703.96
Employee entitlements	10	8,206.48	3,944.30
Unexpended grants & unearned income	11	-	4,943.03
<b>TOTAL CURRENT LIABILITIES</b>		<u>28,815.73</u>	<u>44,346.55</u>
<b>NON CURRENT LIABILITIES</b>			
Trade and other payables	8	10,500.00	7,000.00
Employee entitlements	10	-	-
<b>TOTAL NON CURRENT LIABILITIES</b>		<u>10,500.00</u>	<u>7,000.00</u>
<b>TOTAL LIABILITIES</b>		<u>39,315.73</u>	<u>51,346.55</u>
<b>NET ASSETS</b>		<u>161,567.76</u>	<u>151,882.77</u>
<b>MEMBERS FUNDS</b>			
Accumulated surplus	12	161,567.76	151,882.77
<b>TOTAL EQUITY</b>		<u>161,567.76</u>	<u>151,882.77</u>

The accompanying notes form part of this special purpose financial report.  
To be read in conjunction with the compilation report.

# OUR SUPPORTERS

We extend our thanks to the many generous individuals, businesses and organisations in our community who made a donation, provided discounted or in-kind goods and services, hosted functions, supported our programs or raised funds on behalf of Dandaragan CRC.

Working collaboratively with stakeholders is very important to us and we are keen to continue to grow our relationships with individuals and organisations in our community.

Dandaragan CRC relies on government, corporate, philanthropic and community support to deliver services to the businesses, community, and individuals who need our products, services and help.

Our organisational philosophy ensures that all funds are expended on worthwhile purposes for the benefit of the whole community. Every dollar helps to fund a variety of programs, serving people in the local community, whilst supporting business and economic development.

## Government Funding

Dandaragan CRC receives funding via contracts from the Department of Primary Industries and Regional Development (DPIRD) and the Shire of Dandaragan. We have a Contribution Agreement with WA Country Health Service, for lease of community health office and with West Midlands Group for the lease of their office space. These contracts provide our main source of income and allow us to provide our wide range of services to our community.

The Dandaragan CRC acknowledges and is grateful for the high level of support offered by the Shire of Dandaragan in addition to the service contract offered to us. The Shire provides our premises under a peppercorn lease arrangement

and is always generous in terms of support. We look forward to a continued positive relationship.

## Grant Funding Bodies

This year the Dandaragan CRC has received grants and in-kind partnering from the following departments and organisations. This has allowed us to provide a greater range of activities and support to our community.

- DPIRD - Traineeship, CRC Service and Video Conferencing Grants
- Shire of Dandaragan - community grant
- Alinta Energy - Yandin Wind Farm - Community Grant
- Advance Dandaragan
- Redgum Reports
- Dandaragan Primary School
- Dandaragan Playgroup
- Dandaragan Fundraisers
- West Midlands Group
- WA Country Health Service – Community Health Nurse
- Dandaragan Golf Club
- Dandaragan Bowling Club
- Dandaragan Community Rec Centre
- Tourism WA - Tourism Works
- Visitor Centre Association of WA

## SPECIAL THANKS

With your support, Dandaragan CRC can achieve its vision of 'achieving positive outcomes through community connection' by providing our community with the skills and opportunities it needs to thrive. Your time, money, resources or ideas can help make a real difference to other lives.

We have individual members, community groups and business memberships. We appreciate the support of these members and welcome new members. During the year we support thousands of residents and visitors to the Shire of Dandaragan.

Our volunteers are the life blood of the organisation. Our volunteers are a valued part of the Dandaragan CRC team and play a crucial role in helping to support our clients. Volunteers assist in many areas from administration to supporting our programs.

They come from all walks of life and are ordinary people doing extraordinary things. Thank you to everyone who so willingly gave their time and energy on an irregular or ongoing basis to assist on committees, provide support in the day programs or help at functions.

## VOLUNTEERS AND ADVOCATES

Kaye and Murray McGlew  
Faye and Mac Hewlett  
Donna Vanzetti  
Anne Murray  
Judy and Rick Allen  
Helen and Preston Chatfield  
Sue and Graeme Betteridge  
Kaye Notley  
Sue Monks  
Tim Butler  
Carol Redford  
Sophie MacArthur  
Hillary Dolton  
Joy Morgan  
Emma Hancock  
Marg Johnson  
Errol Kruger  
Bronwyn Fox  
Christine and Kingsley Smith  
Zoe and Tim Coole  
Roger and Adele Scott  
Trish and Brian Cahill  
Kerry Cockburn

Dympna Rose  
Scott Fowler  
Colette Wood  
Evan Bradshaw  
Helen Ker  
Will Coole  
Mark Cubitt  
Evan Bradshaw  
Delys Fox  
Jenny Glasfurd  
Lyn Glasfurd  
West Midlands Team  
Susie Glasfurd  
Ric Ellison  
Vienna Ward  
Naomi and Ruth Clayton  
Mary Shields  
Dr Megan Le Clus (Curtin Uni)  
Richard Cooper  
Charles Roberts  
Ainslee Roe





## Membership

Dandaragan CRC is the regional community hub for the Eastern Hinterlands of the Shire of Dandaragan. Membership is open to all community groups, businesses, residents past and present. Under the constitution all new memberships must be approved by the board.

To apply for membership visit our website [dandaragancrc.net.au](http://dandaragancrc.net.au) or contact us on [admin2@dandaragancrc.net.au](mailto:admin2@dandaragancrc.net.au)

### Get involved:

P: 08 9651 4071 E: [office@dandaragancrc.net.au](mailto:office@dandaragancrc.net.au)

 [www.dandaragancrc.net.au](http://www.dandaragancrc.net.au)

 [dandaragancrc](https://www.facebook.com/dandaragancrc)       [DandaraganWay](https://www.facebook.com/DandaraganWay)

 [Shop Front Dandaragan](https://www.facebook.com/ShopFrontDandaragan)       [dandaraganway](https://www.instagram.com/dandaraganway)

*Enhancing our community through Social, Business and Economic activities*

## Membership Benefits

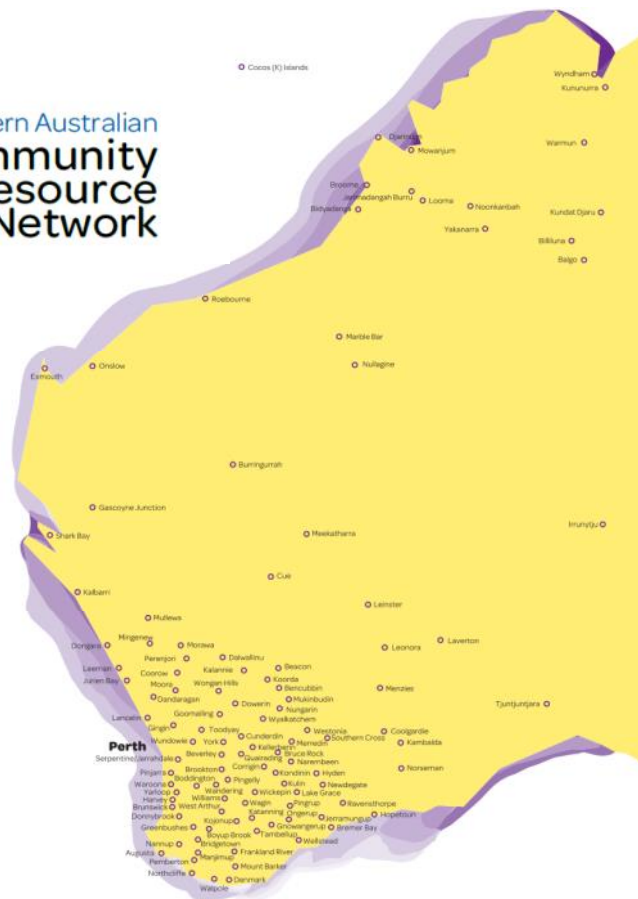
- Invitations to contribute to regional responses to key local and state government inquiries, to help us form responses.
- Discounts on community training and workshops run by the Dandaragan CRC.
- Invitations to major events throughout the year.
- Members discounted rates on the hire of office presentation equipment.
- Use of Dandaragan CRC training/ meeting room at member discounted rates.
- Members discounts on Dandaragan CRC Office Services.
- Voting rights at general meetings, including the Annual General Meeting at which the Board and Executive positions are decided (full members only).
- Invitation to the Annual General Meeting.
- Emailed or Hard Copy of the Annual Report.
- Support and be part of the organisation that is here for you.

## Proud partners of:



**Community Resource Centres** provide regional communities with local access to technology, information and other services.

With more than 100 Community Resource Centres throughout the State, the network can help you achieve your personal and business goals.



## Thank you major funding bodies

